## 

## COVER SHEET FOR AMENDMENT OF POST-TRAVEL SUBMISSION

Date/Time Stamp

SECRETARY OF THE SENATE PUBLIC RECORDS
2019 OCT 30 PM 12: 29

Instructions: Use this form as a cover sheet for any paperwork you may need to submit to the Office of Public Records in order to make your Privately Sponsored Post-Travel Submission complete in accordance with Rule 35. Only complete this form if you need to submit an amendment to a posttravel filing you have already submitted.

## SUBMIT DIRECTLY TO THE OFFICE OF PUBLIC RECORDS IN 232 HART BUILDING

Name of Traveler: Lydia Taylor
Employing Office/Committee: Senator Marsha Blackburn
Travel Expenses Paid by (List all sources): The Heritage Foundation
Travel Date(s): October 9th - October 11th, 2019
Description/Title of Attached Forms:  RE-2, RE-1, Invitation letter  RE-2, RE-1, Invitation letter  RE-2, RE-1, Invitation letter
letter
·
Purpose of Amendment (describe the reason for amending original submission):
10-30-19 Jujoha Varjar
(Date) (Signature of Traveler)

EMPLOYEE PRE-IRAVEL	AUTHURIZATION
Pre-Travel Filing Instructions: Complete and prior to the travel departure date to the Select Incomplete and late travel submissions will no form must be typed and is available as a fillable at ethics.senate.gov. Retain a copy of your entrequired post-travel disclosure.	Committee on Ethics in SH-220.  t be considered or approved. This PDF on the Committee's website
Name of Traveler:	Lydia Taylor
Employing Office/Committee:	Senator Marsha Blackburn
Private Sponsor(s) (list all): The Heritage Fo	undation
Travel date(s): October 9th - October 11th	, 2019
Note: If you plan to extend the trip for	any reason you <u>must</u> notify the Committee.
Destination(s): Baltimore, MD	· · · · · · · · · · · · · · · · · · ·
Explain how this trip is specifically connected	o the traveler's official or representational duties:
This trip included policy training in several of the to the trip will also discuss office leadership which is	opics that are in my legislative portfolio, such as national security, and education. s helpful in my role of office manager.
Name of accompanying family member (if any	) <b>:</b>
Relationship to Employee: Spouse C	
I certify that the information contained in this f	orm is true, complete and correct to the best of my knowledge:
10-80-19	Zydia Taylor
(Date)	(Signature of Employee)
לת', 'ח	
TO BE COMPLETED BY SUPERVISING SENAT Secretary for the Majority, Secretary for the Minority	OR/OFFICER (President of the Senate, Secretary of the Senate, Sergeant at Armov, and Chaplain):
Marsha Blackburn	Lydia Taylor hereby authorize

corelated expenses for travel to the event described above. I have determined that this travel is in connection with his or her duties as a Senate employee or an officeholder, and will not create the appearance that he or she is using public office for private gain.

I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation

of the Senate. (signify "yes" by checking box)

(Signature of Supervising Senator/Officer)

Date/Time Stamp:

Employee	Post-Travel	Disclosure of	Travel	Expenses
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	Date/Time Stamp:	<del></del>
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nera	ry, invitee list, etc.)	
<u></u> -		
POU	ISE OR DEPENDENT CHILD, ONL ry.)	Υ
es	Other Expenses (Amount & Description)	
	\$14 Educational tour, USCGC Taney	
es	Other Expenses (Amount & Description)	
	n/a	
· 6). (	Attach additional pages if	
	•	
<u>Н</u>	Jie Taylor (Signature of traveler)	
•		

Post-Travel Filing Instructions: Complete this form within 30 days of returning f travel. Submit all forms to the Office of Public Records in 232 Hart Building.

In compliance with Rule 35.2(a) and (c), I make the following disclosures with respec be reimbursed/paid for me. I also certify that I have attached: ☑ The <u>original</u> Employee Pre-Travel Authorization (Form RE-1), <u>AND</u> A copy of the Private Sponsor Travel Certification Form with all attachments (itin Private Sponsor(s) (list all): The Heritage Foundation Travel date(s): Wednesday, October 9 - Friday, October 11, 2019 Name of accompanying family member (if any): n/a Relationship to Traveler: 

Spouse 

Child IF THE COST OF LODGING DID NOT INCREASE DUE TO THE ACCOMPANYING SI INCLUDE LODGING COSTS IN EMPLOYEE EXPENSES. (Attach additional pages if necessary) **Expenses for Employee:** Transportation Lodging Expenses Meal Expense **Expenses** \$137.00 ☐ Good Faith \$304 + tax\$28.28 Estimate Expenses for Accompanying Spouse or Dependent Child (if applicable): Meal Expense **Lodging Expenses** Transportation Expenses n/a n/a ☐ Good Faith n/a **Estimate** ☐ Actual Amount Provide a description of all meetings and events attended. See Senate Rule 35.2(c)(6) See attached agenda. <u>00</u> (2) C 0000 (Printed name of traveler) (Date) TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER:

I have made a determination that the expenses set out above in connections with travel described in the Employee Pre-Travel Authorization form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

(Revised 1/3/11)



214 Massachusetts Avenue, NE Washington, DC 20002 (202) 546-4400 heritage.org

August 7, 2019

Lydia Taylor Senator Marsha Blackburn 357 Dirksen Senate Office Building Washington, DC 20510-4208

Dear Lydia,

On behalf of The Heritage Foundation, I want to formally extend an invitation to The Heritage Foundation's 2019 Emerging Leaders Conference. The event will be held Wednesday, October 9 – Friday, October 11 in the Inner Harbor in Baltimore, MD.

At the Emerging Leaders Conference, attendees will discuss issues confronting the next Congress, develop their leadership skills, and sharpen their knowledge of process, rules and procedure. An educational experience tailored to work on Capitol Hill, this conference also promises an excellent opportunity to grow your network among your colleagues and expand your impact.

All paperwork must be submitted to the Ethics Committee no later than Monday, September 9, 2019. Here is what you need to submit for this year's trip:

- 1. Register with Heritage at https://events.heritage.org/Leaders2019
- 2. Submit the attached packet to the Ethics Committee
- 3. Fill out and submit the Employee Pre-Travel Authorization to the Ethics Committee

Emerging Leaders will be held during a recess week for both House and Senate staff. Heritage will provide transportation, overnight accommodations, and meals throughout the retreat.

Please let me know if you have any questions, looking forward to having you with us this year.

Sincerely,

Thomas Binion

Vice President, Government Relations

The Heritage Foundation